

FEEES TO TENANTS

All fees to tenants and landlords are inclusive of VAT

HOLDING DEPOSIT -

MAXIMUM OF ONE WEEKS' RENT

REFUNDABLE TENANCY DEPOSIT WHERE ANNUAL RENT IS
LESS THAN £50,000 -

MAXIMUM OF FIVE WEEKS' RENT

REFUNDABLE TENANCY DEPOSIT WHERE ANNUAL RENT IS
£50,000 OR ABOVE -

MAXIMUM OF SIX WEEKS' RENT

DEFAULT FEE UNDER TERM OF TENANCY AGREEMENT –

LATE PAYMENT OF RENT (OUTSTANDING FOR 14 DAYS OR
MORE)

**CHARGED DAILY AT MAXIMUM OF 3% APR PLUS BANK OF
ENGLAND BASE RATE (CURRENTLY 0.75%)**

LOST KEY/SECURITY DEVICE –

REASONABLE COSTS INCURRED

CHANGE OF TENANCY AGREEMENT AT REQUEST OF TENANT -

MAXIMUM OF £50

FEES TO LANDLORDS

LET ONLY:

Let only service includes marketing the property, carrying out accompanied viewings, arranging for the inventory to be carried out, carrying out the relevant checks on the potential tenant including credit checks and referencing and finalising the tenancy agreement.

DEPOSIT PROTECTION:

As an additional service for we can protect the deposit on behalf of landlords for peace of mind.

RENT COLLECTION: £_____ (PER MONTH)

As an additional service we can also offer a monthly rental collection, pursue non-payment of rent and provide advice on rent arrears.

FULL MANAGEMENT SERVICE:

Full management includes all of the above, as well as getting quotes for repairs and arranging for repairs within the property, carrying 2 routine inspections per annum and notify the landlord of the outcome, advising all relevant utility providers of changes and hold the keys throughout the tenancy tern.

CHECK OUT FEE: £_____

The check-out fee will include the unprotecting of the deposit where applicable and return it to the landlord.

COURT ATTENDANCE £_____

Business Names & Scheme Membership Details

LEGAL NAME OF BUSINESS:

TRADING AS:

REGISTERED OFFICE ADDRESS OF BUSINESS:

COMPANY REGISTRATION NUMBER:

PLACE OF REGISTRATION: ENGLAND AND WALES

WE ARE MEMBERS OF THE FOLLOWING CLIENT MONEY PROTECTION SCHEME:

MEMBERSHIP NUMBER:

WE ARE MEMBERS OF THE FOLLOWING REDRESS SCHEME:

MEMBERSHIP NUMBER: